

RISK ANALYSIS & MANAGEMENT SYSTEM

Analysis		Description		
Risks	List accident, injury, other	Death Injury - Requiring hospitalisation Injury - Requiring first aid Medical Problems Negative Experience/Emotional Injury		
		<i>(List the way accidents/injuries can be caused under the following headings)</i>		
Causal Factors	List Hazards	People	Equipment	Environment
		Lack of instructor ability Inappropriate instruction Poor communication Unsupportive atmosphere Complacency Fear/Anxiety Fear of failure Undisclosed Medical Condition Carrying/concealing of unattached items	Staff not wearing PPE Client harness not fitted correctly Moving machinery Aging or weakened rigging Miss-logging of equipment Poor maintenance of equipment Equipment being utilised in excess of its limitations	Inclement Weather Slippery surfaces Working at heights Working over water
Risk Management Strategies	List strategies for use in normal operations	<i>(List the controls for each of the above causal factors)</i>		
		Appropriate instructor training and maintaining of standards Recorded instructor experience Communication protocol in place Full briefing and risk disclosure Assurance given by operations Crew Medical conditions understood and checked for Comprehensive checking in procedure	SOP's in place around PPE and cross checking process in place for any critical safety processes Guarding of moving parts Exclusion zones designated Comprehensive preventative maintenance programmes Daily checks of critical safety equipment Checking of rigging before use Correct logging of equipment to track use	Sunscreen and quality clothing provided to cover all weather conditions Weather forecast monitored pre-operation weather checks part of SOP's Weather parameters including in SOP's Anti-slip tape used where required PPE and SOP's utilised where necessary In-water certificate
	List strategies for use in	Alternative rescues detailed in SOP's Emergency Procedures outlined in SOP's and regular trials undertaken so staff are trained to react accordingly First aid kits stored at various suitable places around site Good communication and leadership utilised during an emergency situation - always a manager on duty		

Analysis	Description
Relevant Industry Standards Applicable	Amusement Device License Qualmark Accreditation Bureau Veritas Audited Maritime NZ
Policies & Guidelines Recommended	Jump activity must adhere to Jump Operations & Training Manual Amusement Device License Qualmark Accreditation Maritime NZ Part 40G
Skill Required by Staff	Internal training procedures. Staff are assessed and signed off prior to operating. Jump Masters are tested and registered with Bureau Veritas
Final Decision on Implementing Activity	Choose One: Accept _____ Reject _____ Comments: